



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		H. A. COLLEGE OF COMMERCE
Name of the head of the Institution		DR. SANJAY M. VAKIL
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07926445459
Mobile no.		9824019103
Registered Email		hacollegeofcommerce@gmail.com
Alternate Email		profchetanmewada@gmail.com
Address		LAW GARDEN, ELLISBRIDGE
City/Town		AHMEDABAD
State/UT		Gujarat
Pincode		380006
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR. ANURADHA PAGEDAR
Phone no/Alternate Phone no.	07926445459
Mobile no.	9327012334
Registered Email	hacollegeofcommerce@gmail.com
Alternate Email	anuradhapedar@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://hacollege.co.in/college_files/accreditation/IQAC/AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.hacollege.co.in/college_files/academic_calendar/HA%20Academic%20Calendar.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B+	2.84	2009	30-Sep-2009	29-Sep-2014
3	B+	2.70	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC	22-Jul-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Yoga Day	21-Jun-2018	300

	1	
Drug Awareness Drive	26-Jun-2018 3	75
Seminar On Competitive exam	11-Jul-2018 1	300
Traffic Awareness workshop	26-Jul-2018 2	150
Inauguration of the Niswarth Course on Entrepreneurship	30-Jul-2018 40	150
Guest Lecture: AIDS Awareness	24-Aug-2018 1	100
Sri Sathya Sai Elocution Competition	02-Nov-2018 1	150
Diwali Donations at Behrampura	20-Nov-2018 1	50
Gandhian Inculturation Programme: Visit of the NJCU team	11-Jan-2019 8	100
NSS Camp at Ropda Village	21-Jan-2019 7	75
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
H A COLLEGE OF COMMERCE	SALARY GRANT	STATE GOVERNMENT	2019 365	30523652
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Enhancing the academics of the college through the following means:
Improvising on teaching methods
Inviting guest faculty and experts in fields related with the academics of the college
Organizing seminars and workshops
Encouraging faculty to participate in development programmes
Following the academic calendar given by the University, and accommodating various extracurricular events within the schedule
2. Increasing the number of cocurricular events and activities held in the college
3. Encouraging student participation in planning, managing and organizing events
4. Procuring additional office staff through the consent of the management
5. Involving students in social outreach, nation building, and self development programmes

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To teach students Community Living and Social Outreach	Students were taken to a village - Ropda - for a week to live there, learn community living, and spread awareness amongst the villagers
To expose students to real-life situations and enhance their learning	Students were explained traffic rules, and then were taken to crossroads nearby to explain these rules to the public Students were sensitized towards the value of food Students were shown a ppt on how digital marketing works A three-day awareness drive was conducted first to make students aware, and then to make citizens outside aware of the dangers of drug abuse and illicit trafficking
To train students for competitive exams	Experts and representatives of organizations were invited to conduct workshops and to give talks
To encourage entertainment activities for students together with learning enhancement	Students organized and participated in Character Day, Refreshment Day, etc.
To encourage Sports and Games among the students	Prizes won by students at various competitions at University, State and National Levels
To train students in Entrepreneurship so as to make them self-reliant to create their own start-ups	70 students completed this 100-hours certificate course successfully
. To familiarize the new students to the functioning of the college	. Students got familiarized and felt comfortable within college environment

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Gujarat Law Society</td> <td>02-Mar-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Gujarat Law Society	02-Mar-2020
Name of Statutory Body	Meeting Date				
Gujarat Law Society	02-Mar-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	08-Jan-2019				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a system of making an academic plan drafted by each faculty member and subject-teachers at the beginning of the academic semester. The Principal and the committee members of different committees try their level best to see that the plans made therein are implemented. At the end of the semester, an actual list of events that took place during the semester is also made. The syllabi of all the subjects are prescribed by the university. Each faculty member makes a teaching plan for each subject after the distribution of workload, and lectures are taken according to this plan. The semesters and the examination schedules are followed in accordance with the University. There is a timetable committee functioning in the college which arranges lectures of the faculty members. Each subject is allotted three lectures per week in each class. The faculty members use innovative means to deploy the curriculum effectively. These means include group discussions, powerpoint presentations, OHP slides and practical examples. Films and movies that are related to the subject are also used so as to have a more effective deployment of the curriculum. The faculty members use pictures and story narratives, both on screen and verbally, in order to explain the syllabus in the curriculum. Lecture-notes are given to the students in the classroom as well as in the form of handouts for effective deployment of curriculum. Material in the form of questions and answers is also given to the students to help them prepare for examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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Niswarth Course on Entrepreneurship	Nil	30/07/2018	2	entrepreneurship accountancy and entrepreneurship
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce/Accountancy	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	42	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NISWARTH COURSE ON ENTREPRENEURSHIP	30/07/2018	42
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	NSS VILLAGE STAY CAMP	75
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Together with a feedback form to be filled up, we obtain oral feedback from students, visiting faculty, parents of students and the teachers of the college. Based on the oral feedback, we make changes and improvisations in the

courses and teaching learning process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	ACCOUNTANCY/ MANAGEMENT	600	10000	597
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1753	253	16	Null	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	4	3	3	Null	Null
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Class teacher appointed for each division to mentor students on regular basis. 2. Alumni of our college guide sports students in improving their performance in sports events 3. Organizing guest lectures for students to equip them for various jobs.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2006	16	1:125

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Null	Null	2	Null	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from
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	state level, national level, international level		Government or recognized bodies
2018	Prin. Dr. Sanjay Vakil	Principal	Excellence in Education by Shri Sathya Sai Central Trust
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The IQAC of the college contributed towards the following areas: 1. Enhancing the academics of the college through the following means: • Improvising on teaching methods • Inviting guest faculty and experts in fields related with the academics of the college • Organizing seminars and workshops • Encouraging faculty to participate in development programmes • Following the academic calendar given by the University, and accommodating various extra-curricular events within the schedule 2. Increasing the number of co-curricular events and activities held in the college 3. Encouraging student-participation in planning, managing and organizing events 4. Procuring additional office staff through the consent of the management 5. Involving students in social-outreach, nation-building, and self-development programmes

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the guidelines of the University for conducting college internal examinations and university examinations. all other matters are planned according to the university schedules given to the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

www.hacollege.co.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BCom	Commerce	542	434	80.2
00	MCom	Commerce	121	99	82
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
GUEST LECTURE: AVIATION INDUSTRY	MANAGEMENT AND ACCOUNATANCY	24/10/2018
PANEL DISCUSSION ON DIGITAL ERA AND INDIAN CULTURE	MANAGEMENT AND ACCOUNATANCY	08/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2018	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	NIL	NIL	NIL	NIL	01/01/2019
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	Null	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ACCOUNTANCY	3
ENGLISH	2
STATISTICS	1
LAW	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nil	Nil	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
WORLD CANCER DAY:	NCC	10	35
CELEBRATION: INTERNATIONAL YOGA DAY	NSS	16	250
AWARENESS DRIVE FOR INTERNATIONAL DAY AGAINST DRUG ABUSE ILLICIT TRAFFICKING:	NSS	5	170
TREE-PLANTATION PROGRAMME:	NSS AND NCC	4	50
GUEST LECTURE:	NSS	3	115

AIDS AWARENESS			
NCC ORIENTATION PROGRAMME:	NCC	4	160
MOU WITH GANDHIAN INSTITUTIONS:	GANDHIAN SOCIETY	3	25
WORLD CANCER DAY:	NSS	6	95
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
HEALTH AWARENESS	SANKALP DIAGNOSTIC CENTER	HEALTH CHECK UP	16	200
OUTREACH PROGRAM	ROPDA PRATHMIK SHALA	NSS CAMP	3	90
EXTENSION ACTIVITY	ROTARY CLUB	SWACHHA BHARAT ABHIYAAN	5	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
VISIT OF TEAM FROM USA	14 STUDENTS AND 2 FACULTY MEMBERS FROM NEW JERSEY, USA	SELF FINANCED	10
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2018	12/06/2019	00
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
GANDHI ASHRAM, SABARMATI	27/11/2018	SPREADING THE VALUES OF GANDHIJI AMONG THE STUDENTS	156
ENVIRONMENT AND SANITATION INSTITUTE, SUGADH	26/11/2018	AWARENESS AND TRAINING	156
ZILIA ASHRAM	05/11/2018	EDUCATIONAL AWARENESS OF GANDHIAN INSTITUTION	103

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nill	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5631	Nill	35	5284	5666	5284
Reference Books	25558	Nill	2	1730	25560	1730
Journals	59	Nill	Nill	Nill	59	Nill
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	160	Nill	Nill	Nill	160	Nill
Others(s	313	Nill	Nill	Nill	313	Nill

pecify)

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/06/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	10	2	0	0	0	0	0
Added	22	1	35	3	0	0	1	0	0
Total	72	2	45	5	0	0	1	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

students and faculty of the college may use the library, computers and sports facilities of the college whenever they need them during their free time. the library and computer labs are open during the college hours. the sports facilities and the playgrounds are available during the entire day. the college website contains information about the infrastructure facilities available. website is under construction and the link the for the same is www.techsamvaad.co.in/hacc

www.hacollege.co.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	PATEL SCHOLARS	3	3300000
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Niswarat Course On Entrepreneurship	30/07/2018	42	Niswarth Children Foundation
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
12	300	17	9	200	54
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	Nil	NIL	NIL	NIL	NIL

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival	Inter College	1250
Youth Festival	Zonal	261
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	nil	National	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Students steering committee is organized 2. Students are members of IQAC of the college. 3. Students with highest percentage marks represent the college for voting at the university. 4. The H.A. Gandhian Society is a student body. 5. The Patel Scholars committee has students representatives from Sem-5 and Sem-6.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

7139650

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni of the college aid the college in the following ways: The alumni coach and train the students in sports, games, art and craft, and other co-curricular activities free of cost. Shri Chirag Patel, alumnus and benefactor of the Patel Scholarships Program, funds the tuition fees of 5 students every year to study MBA at USA. He also funds the tuition fees of students studying post-graduation in India by donating Rs. 7 lakhs every year. The Niswarth Course is funded by his Niswarth Children Foundation with a donation of Rs. 2 lakhs. Alumnus, Shri Anil Singh, donates the tuition fees of the college

students by contributing Rs. 50000 per semester.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two practices in the college that promote decentralized participative management are: The college has different committees formed to conduct different activities like sports, co-curricular, examinations, documentation, etc. These committees function independently and conduct their activities by assigning organizational and management tasks to the students. The college Principal and faculty take the opinions of the students before conducting events. For e.g., the students of the college give their suggestions for the various activities of the college Culfest, and this promotes a participatory environment in the college. During this year, 15 students and 2 faculty from New Jersey City University, USA, visited the college for a period of 8 days. these faculty and students were given accommodation at the homes of the students and faculty of our college. this ensure participatory management too.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission procedure was followed as per the guidelines of the university. University follows the centralized on line admission system.
Industry Interaction / Collaboration	Industrial visits are arranged to interact with the industry. Collaboration and linkages have been established with Rotary Club, Shanti Business School, and Ahmedabad Municipal Corporation.
Human Resource Management	Lectures and talks on subjects related to enhancing soft skills were carried out. Eminent personalities were invited for the same.
Library, ICT and Physical Infrastructure / Instrumentation	Library has been partly automated.
Research and Development	IQAC encouraged and motivated faculty members to participate in conferences, seminars, workshops and publication of articles in books and journals having ISBN and ISSN.
Examination and Evaluation	Examination and Evaluation work has been carried out by the college as per the guidelines of Gujarat University.
Teaching and Learning	Usage of ICT in the class rooms, presentation by students and a syllabus based movie screening and visits of various libraries and industries as

	well.
Curriculum Development	Faculty members are actively involved in the task as and when the university and Gujarat Text Book Board revise the syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	the college conducts liaisons with different organizations and with the management through emails and e-communication.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	15/06/2018	11/06/2019	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	15/06/2018	11/06/2019	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

GLS Cooperative Credit Society, Group Insurance	GLS Cooperative Credit Society, Group Insurance	Group Insurance
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts financial audits regularly through the management of Gujarat Law Society.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic and Administrative Audit, KCG	Nill	Nill
Administrative	Yes	Same as above	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents of some of the students interact with some of the teachers and the Principal as well in formal and informal way as well and make healthy suggestions. Many of them were carried out by the college. Parents are invited by the college to attend college functions. Parents actively support the faculty members in cultural events.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Library Automation undertaken 2. Infrastructural changes are ongoing 3. Administrative office completely automated

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2018	Orientation Programme	05/07/2018	05/07/2018	05/07/2018	600
2018	Drug Awareness Drive	26/06/2018	26/06/2018	27/06/2018	75
2018	Introduction of Monthly class tests	01/07/2018	01/07/2018	30/09/2018	1772
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation Programme	05/07/2018	05/07/2018	225	140
Training program on CPR and first aid	17/07/2018	17/07/2018	145	80
Distribution of kits with NSS	11/12/2018	11/12/2018	45	63

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college conducted the following environment awareness initiatives: Tree plantation drives are conducted every year Swachhta Campaigns are conducted regularly Rallies, posters, slogan-competitions, and other such programmes are conducted to create awareness in the students NSS unit of the college goes to neighbouring villages to create cleanliness and sustainability awareness drives

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	15/06/2018	00	NIL	00	Nil

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	15/06/2018	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Guru Purnima Celebration	27/07/2018	27/07/2018	350
Drugs Awareness and Sensitization	26/06/2018	28/06/2018	175

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. TREE PLANTATION
2. GREEN AUDIT
3. COMPULSORY USE OF BICYCLES ONCE IN A YEAR
4. DISTRIBUTION OF CLOTH BAGS INSTEAD OF PLASTIC BAGS
5. ENCOURAGING PUBLIC TRANSPORT
6. SENSITIZATION TOWARDS CLEANLINESS, NO-PLASTIC CAMPUS

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices as per NAAC Format: Best Practice 1: • Title of the Practice: Scholarships for students A) Objectives: B) To achieve the vision of the institution of providing education. C) To establish an environment of nexus between the institution and its alumni D) To provide the best chance to continue the studies E) To create conviction among the students that financial support is within their reach. F) Context: G) Upon observing that certain students dropped out from third or fourth semester of the college, the reason being lack of finances, the institutions principal decided to establish contact with alumni of the college to provide financial aid to students while undertaking the education as well as for further studies upon graduation. H) Thus, we could help the students by providing financial aid in the form of their fees, to continue with their education. I) The fees of the grant-in-aid colleges are as it is very less, yet certain students coming from rural areas and families where no one had studied at any university, faced challenges with their finances. J) At H. A. College we have an existing scholarship programme for studies abroad, sponsored by our alumnus, Mr. Chirag Patel, a NRI in USA. He also has a NGO named 'Niswarth Children Foundation' and the college has an MOU with the same for providing scholarships to the students. a. Another alumnus Poorvi Dalal also came forward to pay the fees of eligible students. K) The Practice: a. Primarily it is brought to the notice of all the students that such financial aid exists. b. The students with very weak economic background are urged to apply for the same. c. The college receives such a large number of applications that it becomes challenging for the concerned committee to shortlist applicants for the scholarships. d. Among the received applications, the students are scanned on the basis of their performances in the previous semester. e. A final list is prepared, and it is communicated to the selected students, that their fees will be borne by the concerned donor. L) Evidence of Success: a. This has resulted in uninterrupted continuous of the students. b. The main outcome is that the students from economically weaker backgrounds have a feeling of security with respect to their education. c. In the year 2018-19, 14 students benefited from the Poorvi Dalal Scholarship and the Niswarth Children Foundation paid the scholarship of total 8 students for higher studies. d. Following students—Hetal Sarvaiya, Mitesh Gajjar, and Varsha Balani could successfully complete their post graduate studies and have been placed in

various jobs. e. Another outcome of this scholarship programme has been helpful to establish the strong attitude of giving back to its alma matter, among the alumni. Best Practice 2: • Title of the Practice: Organising Expert Guest Lectures A) Objective: a. To be in unison with the vision and the mission of the college to have holistic development of the students b. To provide the students with apt exposure to subjects other than their syllabus. c. To ensure that the students get an opportunity to learn from experts who the students would not have been able to approach by themselves. d. Organising guest lectures also helps in ensuring personal interaction between the students and the experts, resulting in opportunities for networking as well. B) Context: a. Ours being a commerce college, all the subjects related to commerce are taught in the syllabus but subjects like environmental awareness, spiritualism, self-defence, gender sensitization, social work, and importance of various languages, are not part of the main curriculum. Thus, to ensure that students receive a well-rounded education, and information regarding these important subjects, it becomes the college's duty to organise guest lectures conducted by experts on these abovementioned relevant topics. C) The Practice: a. The college has established different societies, for e.g. the H. A. Gandhian Society the Cultural Committee "Antarnad" NSS, which is a vibrant and active association of the college the women's development cell the placement cell the study circle and NCC. b. Various expert lectures are organised under the auspices of these bodies. These lectures are open for not only the members of the society, but the rest of the student body as well. c. In addition to these, it is ensured that there is an awareness programme organised relating to widely discussed issues like cancer, AIDS, and old age for sensitising the students. d. The list of the programmes conducted during 2018-19 is attached herewith. D) Evidence of success: a. The students could tap their area of interest, while listening to the experts. b. As a result of one such lecture, students came forward to voluntarily work for social outreach programmes and the college was able to organise a visit to the municipality run school in the vicinity of the college. c. The NSS students who organised a one-week camp at a nearby village, Ropada, visited the same village to continue their social work. d. A large number of students felt motivated to prepare and appear for the civil services examinations after interacting with a few guest lecturers. e. The fact that these lectures organised by these societies are open for all is conducive to interest generation among the entire student body, and not only the members of these societies. f. No difficulty is faced while organising these lectures because it had become an accepted and adopted pattern at our institution. List of guest lectures by experts conducted during 2018- 19

1. Importance of Yoga By: Dr. Vikram Upadhyay 21/06/18
2. Awareness on drug abuse By Ms. Panna Mommaya, DCP Ahmedabad 26/06/18
3. Workshop on Cracking Competitive Exams By: Mr. Ashish Thakkar 11/07'18
4. Traffic awareness program By: Mr.Sudhir Desai DSP Traffic, Ahmedabad 26/07/2018
5. Career guidance seminar By : Mr. Apurva Sheth Director (MIEIT) 20/08/2018
6. Opportunities in Aviation industry: Mr. MIHIR BHATT 24/10/2018
7. SHABDOTSAV KAVI SAMMELAN : 18/12/2018
8. Higher education in the US By: SUE HENDERSON, President NJCU US 05/01/2019
9. Gandhiji and Modern society By: Dr. BILL WESTERMAN Faculty NJCU, US On 11/01 2019
10. URBAN BLUE SPACES AND PUBLIC HEALTH By: MS. ANNA BRUCKNER, Germany 14/02/2019
11. MATRUBHASHA DUWAS By: Prin. Star Payal IYER 21/02/2019

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://hacollege.co.in/college_files/student%20corner/Scholarships/Niswarth%20Scholarships/NISWARTH%20SCHOLARSHIPS.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has been persistently ranked amongst the top 100 best commerce colleges in a national survey conducted by India Today. The vision of the institution is focused upon excellence, and the recognitions in different surveys and newspapers are evidence to its commitment. The institution also has a vision of being open to all sections of society, and to address the needs of academic and co-curricular development of students. We have been on the path of this vision by maintaining a gender equality in the student-strength of the college, by having equitable numbers of all demographics of castes and tribes, by fostering an environment of equality both within the classroom and outside of it.

Provide the weblink of the institution

http://hacollege.co.in/events_and_achievements/significant_events.php

8.Future Plans of Actions for Next Academic Year

- To introduce multiple choice question tests for assessment of the students in consultation with the examination committee
- To organise a national level seminar on the theme of "Reducing the gender gap"
- To begin a certificate course on Entrepreneurship and Business management.
- To facilitate the student exchange program of H.A. Gandhian society.
- To select students for NJCU scholarship under Patel scholars Program.
- To organise a lecture series on Gandhian thoughts under the aegis of H.A. Gandhian society.
- To prepare a star batch of students with good ranking in university exams and guide them for their academic enhancement.
- To aid in organising all the yearly events of the college for students progression.